



RFI NUMBER:	RAF/2026/00027
DESCRIPTION:	REQUEST FOR INFORMATION – APPOINTMENT OF A SERVICE PROVIDER FOR RESEARCH SERVICES
PUBLISH DATE:	12 May 2026
CLOSING DATE:	15 May 2026
CLOSING TIME:	11:00 A.M.
COMPULSORY BRIEFING SESSION	Not applicable, interested parties are requested to use the email address below to seek clarification where required.
RESPONSES MUST BE EMAILED TO:	bacsecretariat@raf.co.za
ATTENTION:	SCM – DEMAND MANAGEMENT

BIDDING STRUCTURE

Indicate the type of bidding structure by marking with an 'X':	
Individual bidder	
Joint venture	
Consortium	
Using subcontractors	
Other	

If individual bidder, indicate the following:	
Name of bidder	
Registration number	
VAT registration number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

If using subcontractors, indicate the following:	
Name of prime contractor	
Registration number	
VAT registration number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	
E-mail address	
Postal address	
Physical address	

If joint venture or consortium, indicate the following:	
Name of prime contractor	
Registration number	
VAT registration number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

If using subcontractors, indicate the following: (To be completed for each subcontractor)	
Name of subcontractor	
Registration number	
VAT registration number	
Contact person	
Telephone number	
Fax number	
E-mail address	
Postal address	
Physical address	

ENQUIRIES

Enquiries regarding this Request for Information should be submitted via e-mail to:

BID ENQUIRIES:

SCM – DEMAND MANAGEMENT	bacsecretariat@raf.co.za
-------------------------	--

Enquiries should reference specific paragraph numbers, where appropriate.

All questions/ enquiries must be forwarded in writing prior to the submission date.

1. BACKGROUND OF THE RAF

1.1 The Road Accident Fund (RAF) is a schedule 3A public entity established in terms of the Road Accident Fund Act, 1996 (Act No. 56 of 1996), as amended. Its mandate is the provision of compulsory social insurance cover to all users of South African roads, to rehabilitate and compensate persons injured as a result of the negligent driving of motor vehicles in a timely and caring manner, and to actively promote the safe use of our roads.

2. SPECIAL INSTRUCTION TO BIDDERS

2.1 The service provider must be an eligible, registered Service Provider in terms of the applicable laws of the Country and included in the National Treasury Central Supplier Database.

2.2 It is expected of bidders to have their Tax matters in order when the proposals are submitted.

2.3 Companies or Director that are included on the National Treasury register for Restricted Suppliers and/ or Tender Defaulters will be automatically disqualified from the process.

2.4 The RAF reserves the right to use the bidder's proposal in any other procurement method where required and may result in an award.

3. BACKGROUND

The RAF Technology and Digital (T&D) Department seeks to initiate a procurement process to appoint a service provider for Research services. The required services included research and consultancy, providing a range of services, including Research, Executive Programs, Consulting, and Workshops/Presentations/Events. These services will equip the business with valuable insights, advice, and tools to make faster and more informed decisions.

4. SCOPE OF WORK

Annual subscriptions/membership/licences are required for the below listed:

- 4.1. Head of Department: Technology and Digital
- 4.2. Senior Manager: Technology and Digital Security
- 4.3. Senior Manager: Data and Analytics
- 4.4. Senior Manager: Business Relationship Management
- 4.5. Senior Manager: Technology Governance, Risk & Compliance
- 4.6. Technical Professionals X 5

5. PRICING SCHEDULE

No.	Annual Subscriptions/Memberships/Licences	Quantity	Rate per annum	Total Price
1.	Head of Department: Technology and Digital	1		
2.	Senior Manager: Technology and Digital Security	1		
3.	Senior Manager: Data and Analytics	1		
4.	Senior Manager: Business Relationship Management	1		
5.	Senior Manager: Technology Governance, Risk & Compliance	1		
6.	Technical Professionals	5		
Subtotal				
VAT				
Total				

6. ANNEXURES

Annexure A – SBD 4